

Army Institute of Technology
Dighi Hills, Pune 411 015

DEPARTMENT OF INFORMATION TECHNOLOGY

02 Nov 2021

Following members have attended meeting:-

- 1 Dr. (Mrs) Sangeeta Jadhav HOD, IT
- 2 Prof. D G Auradkar
- 3 Dr. Rahul Desai
- 4 Dr. Ashwini Sapkal
- 5 Prof. Vaishali Ingale
- 6 Prof. Geeta Patil
- 7 Prof. G M Walunjkar
- 8 Prof. Yuvraj Gholap
- 9 Prof. Sandeep Samleti
- 10 Prof. Rupali Bagate
- 11 Prof. Aparna Joshi
- 12 Prof. Dipika Birari

S. No	Description	Action/Info
	HOD welcomed all faculty and staff who attended the meeting.	
1.	Dr. (Mrs.) Sangeeta Jadhav, HOD IT took the review of Conference Preparation (NCCCIL'21). Schedule was tentatively prepared and progress of publication of conference in Taylor and Francis proceedings took place.	HOD & NCCCIL Coordinators
2.	Review of attendance of SE to BE was also taken. Actions to be taken on the students whose attendance is less than 75% are discussed. Class teachers and class counsellors are also informed to contact their parents and council those students	Class Teachers/ Class Counsellors
3.	Counselling and related reporting is also discussed with Counsellors.	Class Counsellors
4.	Tentative schedule of submission of students Practical work and PR/Oral Exams of SE-BE is also discussed.	Exam Coordinator – Prof. Vaishali

		Ingale.
5.	Academic Audit report and their feedback and various observations are also discussed.	Dr. Ashwini Sapkal / Dr. Rahul Desai
6.	AAC meet is planned either on 05 May or 06 May 2022. Discussion was also took place regarding the agenda points of upcoming AAC meet.	Dept. AAC Members
7	Discussion also took place regarding five years plan of dept.	HOD
	The meeting was over at 3:0 pm with concluding remarks from Dr. (Mrs.) Sangeeta Jadhav, HOD IT	