

DEPARTMENT OF INFORMATION TECHNOLOGY

MINUTES OF MEETINGS

Date:08 Jan 2021

S. No	Description	Action/Info
	HOD welcomed all faculty and staff in the new year wishing Happy & Healthy New Year 2021.	
1.	HOD stated that the visit of the Patron in chief, (Army Commander) is scheduled on 15 th Jan 2021 at 9.00 am. Final program will be declared later.	HOD
2.	HOD informed <u>AIT Day 24 February</u> 2021 will be organised in the Raman Theatre. Dr (Mrs) Ashwini Sapkal to be in charge of the programme. It will be conducted with restricted attendance. HOD to ask Dr (Mrs) Ashwini Sapkal to put up draft proposal for conduct to the event.	Dr (Mrs) Ashwini Sapkal
3.	HOD stated that as per directions of the SPPU, offline classes are to be conducted wef. 11 Jan 2021. Students of E&TC & Mech dept of SE to BE classes have been informed to join. Only practical's would be conducted for these classes. HOD informed class teachers to communicate with the students regarding any queries in this.	Faculty and Staff
4.	HOD informed that as per instructions of the Director and considering the covid situation, faculty has to work for additional time including Saturdays after students join. Hence the timing of the college would be 9.00 am to 5.30 pm for all six days per week.	Faculty and Staff
5.	HOD informed that fees are pending from few students of SE to BE all branches. Counsellors to inform students to pay the fees as early as possible. Counsellors should also inform to the students attending college have to get their parents consent and also get covid test certificate (Negative). All faculties has to undergo Covid test which will be arranged in college on Monday and Tuesday. Nursing assistant will make the arrangements.	Class Counsellors
6.	Three years Road map/plan of Dept was also discussed to improve the ranking. Discussion also took place regarding NBA Subject wise data status for A.Y 2019-20, ACTE Proposal submitted, Proposal submitted to SPPU under ASPIRE Internship data for First Semester (SE,TE, BE) and Plan to conduct Physically Lab for Sem I in case SPPU insists.	All Faculty
7	HOD informed that two proposals submitted to SPPU under ASPIRE	

	1) By Prof Walunjkar- Smart Attendance System 2) By Prof Gholap- Licence plate Detention from videos AICTE proposals have been submitted:- National conference on Communication, computational Intelligence and learning- Total Budget 4 lakh.	
8.	Discussion took place on formation of smart class room & remote class room. Online classes for 30 students and offline classes for 30 students.	Faculty

