

DEPARTMENT OF INFORMATION TECHNOLOGY

MINUTES OF MEETINGS

Date: 23 Oct 2020

S. No	Description	Action/Info
1.	Discussion took place regarding various student activities of Innovation, start-ups Entrepreneurship Cell & incubation Centre.	Class Teacher
2.	HOD stated that new appraisal form as suggested by UGC and Govt. of Maharashtra is to be followed as per instructions by the Principal. This will be implemented from this AY 2020-21.	Faculty
3.	Requirement for upcoming year i.e FY 2021-22 is taken from all faculties. Budget In charge Dr Ashwini Sapkal and Prof Geeta Patil had been instructed.	Dr. Ashwini Sapkal Prof. Geeta Patil
4.	Discussion took place regarding the current attendance and syllabus completed till date. HOD told that all faculties should upload teaching material and MCQ on Moodle.	Class Teachers and Faculty