

DEPARTMENT OF INFORMATION TECHNOLOGY

MINUTES OF MEETINGS

Date: 27 Nov 2020

S. No	Description	Action/Info
1.	<p>It was informed to that the degree is awarded to students on the performance of 4 years taken together. BE class teachers has been instructed to publish BE IT students about Best outgoing students</p> <p>Applications can be called for Best outgoing students and Best Project 2019-20. Committee has formed to select Best Project 2019-20.</p>	BE Class Teacher
2.	<p>Discussed about sanctioned Smart Class Room</p> <p>Discussed about the Syllabus completion and revision.</p> <p>It has been instructed to faculty to improve paper presentation</p> <p>Instructed to conduct extra lecture practical if syllabus completion is lagging.</p>	Faculty and Staff
3.	HOD instructed faculty to upload the teacher feedback.	All Faculty
4.	Faculties has been instructed that Physical attendance of students might start from January 2021 for SE to BE classes. Faculty to be prepared accordingly.	All Faculty
5.	Discussion also took place regarding R&D publication and funded projects and workshops, seminars, STTP/FDP/winter school attended by various faculty in the department. HOD also took up follow-up of NBA/NAAC preparation.	All Faculty