

Date: 7th Sept, 2021

DEPARTMENT OF INFORMATION TECHNOLOGY

ARMY INSTITUTE OF TECHNOLOGY, PUNE

Minutes of Meeting: Departmental Meeting

Academic year 2020-21

Departmental Meeting was held on Tuesday, 7th September 2021 at 12.30pm. Following members have attended meeting:-

Sr. No	Name of Member	Status
1	Dr. (Mrs) Sangeeta Jadhav	HOD, IT
2	Prof. D G Auradkar	Associate Professor
3	Dr. Rahul Desai	Associate Professor
4	Dr. Ashwini Sapkal	Associate Professor
5	Prof. Vaishali Ingale	Assistant Professor
6	Prof. Geeta Patil	Assistant Professor
7	Prof. G M Walunjkar	Assistant Professor
8	Prof. Yuvraj Gholap	Assistant Professor
9	Prof. Sandeep Samleti	Assistant Professor
10	Prof. Rupali Bagate	Assistant Professor
11	Prof. Aparna Joshi	Assistant Professor
12	Prof. Dipika Birari	Assistant Professor

The meeting started at 12:30 pm with welcome note by Dr. (Mrs.) Sangeeta Jadhav, HOD IT.

Point discuss in meeting are as follows:

- Dr. (Mrs.) Sangeeta Jadhav, HOD IT taken the review of Conference Preparation (NCCCIL'21)
- HOD IT, discussed about the key note speaker as well as chief guest for conference.
- HOD IT, briefed the faculty member about 360⁰ feedback and instructs the faculty members to submit it on or before 10th Oct 2021.
- HOD IT instructed to all faculty to update profile on ERP as well as on BCUD
- HOD IT along with departmental NBA coordinator taken review of NBA preparation
- HOD IT along with departmental NAAC coordinators taken review of NAAC preparation
- HOD IT briefed the faculty members regarding infrastructure which include HPC room, UPS room, extension of SL-I lab and renovation of faculty cabins
- Dr. Sangeeta Jadhav, HOD IT, instructed the counselor to contact defaulter students parent(TE & BE students parents) and inform them about the student attendance
- HOD IT, suggested to conduct Mid Sem exam of TE & BE students on Moodle, which will be the practice MOCK before INSEM Exam of SPPU.
- Dr. Ashwini Sapkal, Associate Professor, informed that HPC dashboard Software program is in process of development and time to time checking of the same is in process in consultation with HPC users (Prof Nikita and Prof Hore from Comp Dept and Prof Dhanashree from E n TC Dept)
- Prof. D G Auradkar, Associate Professor, answered the Moodle related query asked by Prof. Dipika Birari.

The meeting was over at 1:30 pm with concluding remarks from Dr. (Mrs.) Sangeeta Jadhav, HOD IT