Date: 15th July, 2025

DEPARTMENT OF INFORMATION TECHNOLOGY

ARMY INSTITUTE OF TECHNOLOGY, PUNE

Minutes of Meeting: Departmental Meeting

Academic year 2025-26

Departmental Meeting was held on Tuesday, 15h July 2025 at 02:30 pm. Following members have attended meeting:-
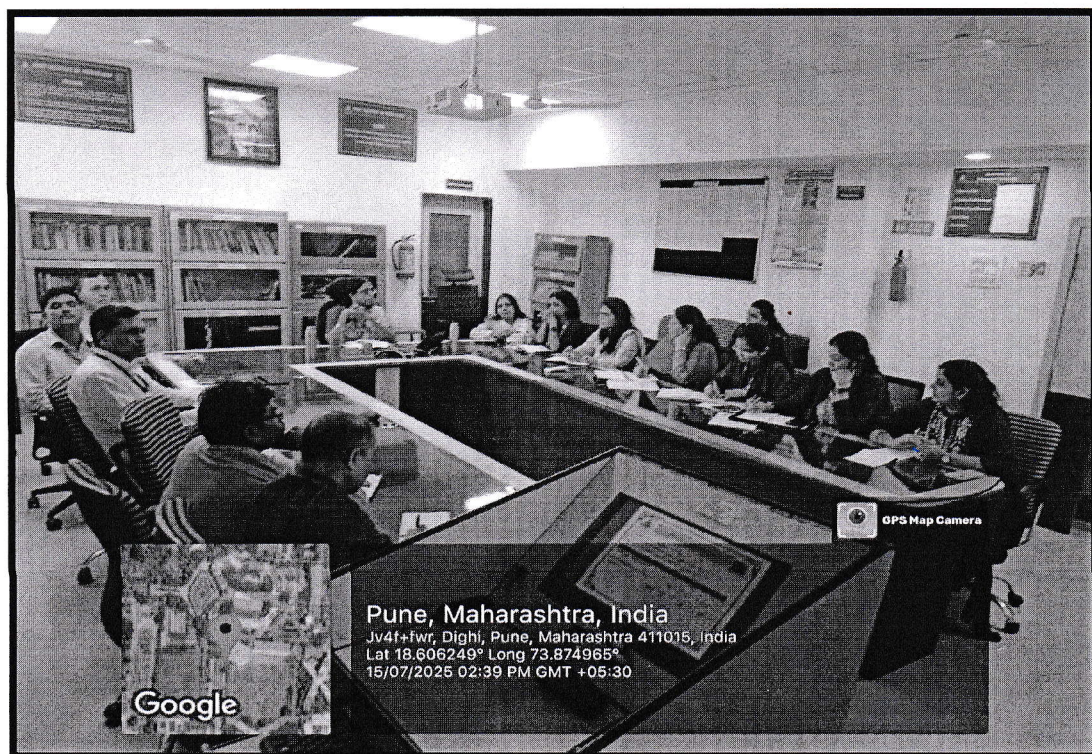
Sr. No	Name of Member	Status
1	Dr. (Mrs.) Sangeeta Jadhav	HOD, IT
2	Prof. D.G. Auradkar	Associate Professor
3	Dr. Rahul Desai	Associate Professor
4	Dr. G M Walunjkar	Associate Professor
5	Prof. Vaishali Ingale	Assistant Professor
6	Prof. Geeta Patil	Assistant Professor
7	Prof. Sandeep Samleti	Assistant Professor
8	Prof. Yuvraj Gholap	Assistant Professor
9	Dr. Rupali Bagate	Assistant Professor
10	Dr. Dipika Birari	Assistant Professor
11	Prof. Trupti Najan	Assistant Professor
12	Prof. Jayashree Lavhare	Assistant Professor
13	Prof. Madhuri Arya	Assistant Professor
14	Prof. Gauri Mane	Assistant Professor
15	Prof. Snehal Shinde	Assistant Professor
16	Prof. Snehal More	Assistant Professor
17	Prof. Sachin Gaikwad	Assistant Professor

The meeting started at 02:30 pm with welcome note by Dr. (Mrs.) Sangeeta Jadhav, HOD IT.
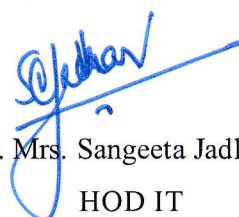
Point discuss in meeting are as follows:

➢ Dr. (Mrs.) Sangeeta Jadhav, welcomed all newly joined faculty and FE Faculty to IT department and Introduction given by new faculty.

➢ Dr. (Mrs.) Sangeeta Jadhav, HOD IT Informed about readiness of Infrastructure facility like Interactive Board, Tutorial Room and New Classroom.

➢ Dr. (Mrs.) Sangeeta Jadhav, HOD IT informed about following:
  o Change in Lunch time of students of SE-IT A and TE-IT A from next week.
  o New faculty lecture conduction will be monitored by Senior faculty members.
  o Plan and submit at least one activity (Guest Lecture/ Seminar/ Workshop) for respective subject.
  o Call parents time to time if students remain absent in class.
  o Avoid leaves during academic sessions.

➢ Dr. (Mrs.) Sangeeta Jadhav, HOD IT informed all about two upcoming activities:
  o IEEE conference in Sept 2026.
  o Center of Excellence in AI initiated and monitored by Dr. Ashwini Sapkal and Prof. Vaishali Ingale

➢ Dr. (Mrs.) Sangeeta Jadhav, HOD IT suggested Prof. D G Auradkar to give session on Moodle (LMS) for all IT department faculty.
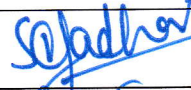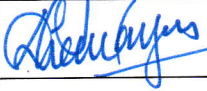

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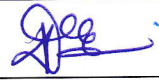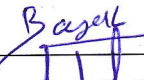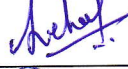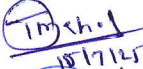
The meeting was over at 03:30 pm with concluding remarks from Dr. (Mrs.) Sangeeta Jadhav, HOD IT.

Dr. Mrs. Sangeeta Jadhav

HOD IT

ARMY INSTITUTE OF TECHNOLOGY

DEPARTMENT OF INFORMATION TECHNOLOGY

DEPARTMENT MEETING

Date :- 15-07- 2025

Sr. No	Name	Signature
1	Dr. Sangeeta Jadhav	*(signed)*
2	D.G. Auradkar	*(signed)*
3	Dr. Rahul Desai	*(signed)*
4	Dr. G.M. Walunjkar	*(signed)*
5	Vaishali Ingale	*(signed)*
6	Geeta Patil	*(signed)*
7	Dr. Dipika Birari	*(signed)*
8	Dr. Rupali Bagate	*(signed)*
9	Sneha More	*(signed)*
10	Teupti Nejan	*(signed) 15/7/25*
11	Gauri Mane	*(signed)*
12	Mr. Sachin Gaikwad	*(signed)*
13	Mr. samleti sandeep Dwarkanath	*(signed) 15/7/25*
14.	Y. M. Gholap	*(signed)*
15.	J. N. lavhare	*(signed)*
16.	Snehal Shinde	*(signed)*
17.	Madhuri Arya	*(signed)*