

**OFFICE OF PRINCIPAL****NOTICE FOR ALL FIRST YEAR (2024 Patt) STUDENTS**

1. Process of filling online University examination forms for Oct/Nov 2024, has started. Students should read all the information carefully before filling online exam forms.
2. Students have to fill up examination forms **online**. Please go through the link [www.unipune.ac.in](http://www.unipune.ac.in) and follow the steps as given below.
  - a) Step I- Click on Examination
  - b) Step II-(Student section) Click on Examination forms online
3. **Before submitting the online form students should ensure that their names & mother's name should be as per 12<sup>th</sup> Marksheet, and their other required information should be correct in all respect (Create proper profile accordingly) Please note that once the exam form is submitted details cannot be changed.**

Take the print out of the same. Take signature of the counsellor on this form and submit immediately, or before 21st Oct 2024 to the student section. Failing to submit in time, University will charge the late fees as per rules.
4. **Students should check their subjects (Physics/Chemistry, Electrical/Electronics, Engineering Mechanics/Programing & Problem Solving, Audit course, Elective, Honor course subject etc. as applicable) before submitting online examination form.**
5. Do not commit any mistake while filling exam form.
6. Students should create only one user ID for submission of online examination form.
7. Students should enter correct mobile number while filling online examination form. University uses it for further communication with students.
8. **Only Backlog students should pay their Backlog fees through ERP and attach fee receipt with the form.**
9. All FE students should take note accordingly.

**Copy to-**

Director  
Joint Director  
Principal

HOD ASGE

All Hostels – Rector/Warden  
Jyoti-

for information only

For necessary action

Put up on AIT Website



(Dr B P Patil)  
Principal

Principal  
Army Institute of Technology  
Dighi Hillis, Pune - 411015

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