MINUTE SHEET
AIT

Case No: AIT/0219/LMC/Coord   Sheet: One

MINUTES OF LOCAL MANAGING COMMITTEE MEETING
23 JAN 2014

1.   Minutes of Local Managing Committee, 23 Jan 2014 are placed opposite.

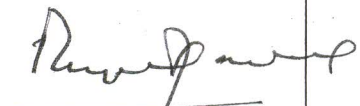2.   Put up for approval of Chairman, AIT please.

(Dr. V P Gosavi)
Principal

08 Feb 2014

Director

10/2/14

CSO (Chairman, AIT)

Approved

12 Feb 14

For perusal pl.

COS (Admin)   8/4/2

Dir AIT

17/2

Kindly implement and fwd progress as reqd.
Principal
OS (to note)

MINUTES OF LOCAL MANAGING COMMITTEE MEETING

THURSDAY, 23 JAN 2014

The meeting of the Local Managing Committee Meeting was held on Thursday, 23 Jan 2014 at 11.30 am in the Conference Room of AIT. Following Members were present for the meeting.

(a)	Maj Gen Rajeev Sabherwal	-	Chairman, AIT
(b)	Prof. V.R. Kulkarni	-	Representative of Teaching AIT
(c)	Prof. A.K. Singh	-	Representative of Teaching AIT
(d)	Prof.(Ms) M Chandola	-	Representative of Teaching AIT
(e)	Mr. B.D. Sonawane	-	Representative of Non-Teaching AIT
(f)	Brig (Retd) SK Lahiri	-	Director AIT
(g)	Prof. Dr. VP Gosavi	-	Secretary LMC, Principal, AIT

Observers

(a)	Lt Col(Retd) SP Changotra	-	Offg Joint Director, AIT
(b)	Lt Col (Retd) S Karodpati	-	Project Officer
(c)	Prof. MS Khaladkar	-	TPO
(d)	Dr. B.P. Patil	-	HOD E&TC
(e)	Dr. Sangeeta Jadhav	-	HOD IT
(f)	Dr. J. B. Sankpal	-	HOD Mech
(g)	Dr. Sujata Marathe	-	HOD ASGE
(h)	Prof Sunil Dhore	-	HOD Computer
(j)	Mr. R.P. Ambike	-	Registrar

1.   Dr. V.P. Gosavi, Principal, welcomed all the members present for the meeting.

2.   **Approval of the minutes of the last LMC meeting**   Principal read out the minutes of the last LMC meeting held on 25 Jul 2013. Prof. V.R. Kulkarni proposed the minutes and Prof (Ms) M Chandola seconded them and the minutes

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were unanimously passed in the meeting. Principal welcomed the LMC members for the meeting. He intimated LMC about the regular appointments made, first Semester results and remedial measures undertaken by the College.

3.   **College Update.**

(a)   Principal updated all the members about the College activities during the current Semester. (Jul 2013 to Dec 2013).

(i)   **PG in Mechanical Department** – Approval has been taken from AWES vide letter No. B/45806/Exp/AWES dt. 30 Aug 2013. Applied to University on 31 Oct 2013. Procurement of PCs and Software and for appointment of the Associate Professor for PG Department included in Budget 2014-15.

(ii)   Appointments of 11 faculties through UGC was informed to the Committee.

Sr.No.	Name	Post
1.	Dr. (Mrs) Jadhav Sangeeta Dhananjay	Professor (E&TC)
2.	Mrs. Marathe Snehal Anil	Asst Prof (E&TC)
3.	Ms. Patil Dhanashri Vishwasrao	Asst Prof (E&TC)
4.	Mr. Ramteke Ashwin Sukhadeorao	Asst Prof (E&TC)
5.	Ms. Pragati Rana	Asst Prof (E&TC)
6.	Ms. Bansal Meenal	Asst Prof (E&TC)
7.	Mrs. Panse Vaijayanti Harshad	Asst Prof (E&TC)
8.	Mr. Hore Praveen	Assistant Prof (Comp)
9.	Mr. Phatangare Mahesh Baban	Asst Prof (Mechanical)

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10.	Mr. Nilesh Pote	Asst Prof. (Physics)
11.	Mr. Waghmode Prakash	Asst Prof. (IT)

(iii) **First Year Admission** – Decision taken to continue with JEE ranking as done for the AY i.e. 2013-14.

The members appreciated the progress of the college in right direction & expected the same in coming years.

4. **Activity Report.**

(a) National Board of Accreditation (NBA) Committee visited in Jan 2013 and Provisional accreditation received for three branches Mechanical, E&TC and IT vide letter dated 23 Oct 2013. Accreditation for Computer branch expected shortly.

(b) ISO 9001-2008 Surveillance Audit inspecting team visited in Jan 2014 and submitted report. Validity received till 2015.

(c) NAAC is valid till 11 Aug 2015.

(d) Annual Alumni meet for the year 2013 was held on Saturday, 05 Oct 2013 at Raman Theatre.

(e) Regional Alumni Meet was held at Gurgaon on 29th Nov 2013 and 35 Alumni students attended. Regional Meet at Hyderabad is scheduled on 08 Feb 2014. Director and TPO are attending.

(f) Papers / Books published by faculty have been informed to the Committee.

Dept	Principal	Mech	E&TC	Comp	IT	ASGE	Total
International papers	02	02	06	07	14	08	39
National papers	-	01	02	05	10	03	21

Books published	-	Nil	07	Nil	Nil	Nil	07
Paper presented by students : National	-	02	04	02	01	-	09
Paper presented by students :International	-	01	01	01	02	-	05
Workshops / Seminars Attended	03	12	53	10	20	-	98
Workshops / Seminars Conducted	-	02	12	05	02	-	21
Guest Lectures Organised	-	02	02	07	04	05	20
Guest Lectures Delivered / Attended	-	-	-	-	02/13	-	15
Industrial Visits	-	03	04	02	02	02	13

(g) **Project competition in Amalgam 2013** - A project competition was held for AY 2012-13 projects in which total 66 teams participated and 44 selected teams presented their projects. 11 Alumni from all departments had worked as Jury members and selected 11 projects for prizes, 9 projects of TE & BE 10,000/- each and 2 projects from SE at 5,000/- each.

(h) **Additional Inputs By Various Departments:** Informed to the committee.

(j) **Placement**: 73% Placement during the year informed to the Committee. 10 to 15 more firms yet to come.

(k) **Achievement of Students / Staff**:

(i) **Akshay Kumar Dekate and Anam Kamal (BE E&TC) :** Won First Prize (Rs. 1.5 lakh) at the Sakura All India Project Competition conducted in Delhi on 03 Dec 13.

(ii) **Prof (Mrs) Swati Kulkarni, ASGE DEPT** has been awarded Bharat Ratna Dr Sir M Visvesvaraya Centenary prize during Annual

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Technical Paper Meet-2013 organised by the Institution of Engineers (India) being judged First in Civil Engineering Division.

(iii) Results Of National Network Security Championship, IIT Delhi Stage one round held On 15-16 Jan 2014

- Abhishek Panda – Winner } Out of
- Aishwarya Dixit – Runners Up. } 79 Attendees

- Two from 78 Centers (all over India) are selected for final round from which 03 will be selected for Training at IIT Delhi.

- **Squash University Team Selection** - Two students Sunil Suhag from Final Year (IT) & Varun Bajaj from SE (E&TC) were selected for Squash Team for 2013-2014 in University Squash Team.

- **Squash Court Renovation.** Work order issued. Work in progress & will be completed shortly.

- **Use Of Unique Email-Ids.** Notice issued by Jt Director on 3 Jan 14 for Office 365 Mail Id. This will facilitate dialogue amongst students' groups on permanent basis.

- **Naming Of New Library Building.** Teaching, Non Teaching staff & students were asked to suggest name for New Library Building. Out of the names suggested ARYABHATTA CENTRE was finalised.

- **G+ Profile Page.** Link has been given on aitpune.com website.

- **Internship Cell.** Internship cell formed in each department. Details of internships are being uploaded on AIT website and Moodle and are as follows:

Dept	E&TC	Comp	Mech	IT	Total
No.	28	21	14	12	75 (25%)

Our target is to have 50% internship in each passing out batch.

(l) Result April / May 2013 (II Sem):-

- **FE**

- Total Regular Appeared - 293
  (Result Reserved 01)

- All clear   -   273

- Result (All Clear)   -   93.71%

- ATKT   -   288
- Result (ATKT)   -   98.29%

Rank

Sr.No.	Name	Percentage
1.	Chirag Nagpal	83.28%
2.	Abhay Kumar Pandey	83%
3.	Vijay Khati	80.5%

Year	Mech	Comp	E&TC	IT
BE (a)	61	57	57	58
BE (b)	51	50	56	55
BE (c)	83.60%	87.71%	98.24%	94.82%
TE (a)	63	63	116	62
TE (b)	42	47	91	48
TE (c)	66.66%	74.60%	78.44%	77.41%
SE (a)	60	56	122	59
SE (b)	53	39	82	45
SE (c)	88.33%	69.64%	67.21%	76.27%

Note:(a) Total Appeared (b) All Clear (c) All Clear Result

The committee appreciated the progress in Results & efforts taken b
Teaching & Non-Teaching staff of Departments.   But it needs to improv
further with less than 10 percent ATKT.

5. <u>**Agenda Point I:**</u> **Approval of staff requirement AY 2014-2015**

Dept	Professor			Associate Professor			Assistant Professor			
	Reqd	Filled up	Vacancy	Reqd	Filled up	Vacancy	Reqd	Filled up	Vacancy	Total
Mech 18 + 1 PG	02	01	01	05 + 01PG	04	01 01 (PG)	11	10	01	03 + 1PG
E&TC 24	02	01	01	06	03	03	16	14	02	06
Comp 14	01	-	01	03	02	01	10	10	-	02
IT 14	01	01	-	03	-	03	10	10	-	03
ASGE 11	-	-	-	02	02	-	09	09	-	-
Total 81 + 1	06	03	03	19 + 01 PG	11	08 + 01PG	56	53	03	14 + 01 PG

6. **Agenda Point II**: **First Semester result**

Result for First Semester (2013 – 14) awaited.

7. **Agenda Point III : (i) Approval for Policy:**

(a)   AIT Growth Plan 2013-2023 was submitted to AWES.

(b)   ARF(C) Fund started as per decision of AWES in May Conference (Ref AWES Letter No. B/45840/Pla/AWES dt. 24 Jul 2013) & to be utilised as per approved budget.

(c)   **AWES Nov 2013 Conference.**   Letter No. B/45840/Dir Conf /AWES dt. 13 Dec 2013 was read out for necessary implementation by all :-

a) Tech projects from ARTRAC/DRDO to be taken.
b) Failure rate in AIT 20% too high - to be reduced.

c) Discipline – Formulate code of conduct and contents of same be informed to students during orientation week, before next AY 2014-15.

d) Academic Advisory committee (AAC) to be formed & meetings held.

e) Delay in issue of Migration Certificate – Issued by UOP.

f) Delay in Refund of Security Deposit – To be minimised to 30 days after submission of No Dues.

g) Interest on Revenue FDs –

(i) 30% to be ploughed back in FDs
(ii) 70% can be utilised by the College for improving Infrastructure, by adding in income.

(ii)   <u>**Approval for Value Addition Course Payment Policy:**</u>

- Java classes are conducted for TE E&TC & Computer students by outside Agency for which around 60 students interested some have requested to deduct the fees from their security deposit.

- Dot Net course to be conducted for BE IT Students by Microsoft 58 students are willing with a request, from some students to deduct the fees for this course from their security deposits.

- Generally, this type of requests are not entertained as the entire deposit needs to be return to the candidates by cheque. Hence the point for consideration of the request and decision.

<u>**Decision:**</u> It was decided that such request will not be entertained. However, this time the fees can be initially paid from Security deposit and the concerned students should pay the same at the time of paying fees in next AY 2014-15. Undertaking to that effect be taken from the students and HODs to ensure as above and report compliance in July 2014.

8.   **Agenda Point V: Budget 2014-15 -** was presented and approved by the LMC. It has been forwarded to HQ Southern Command for Patron-in-Chief's approval.

9. <u>**Agenda Point VI : Approval Of Condemnation Board Proceedings upto Jan 2013**</u>

       (i)   General Store, Furniture And Other Misc Items

       (ii)   E & Tc Dept Eqpt/ Items

       (iii)   Comp Dept Eqpt /Items

       (iv)   Mech Dept Eqpt/ Items

       (v)   Asge Dept Eqpt /Items

       (vi)   Hostel Eqpt /Items

       (vii)   Sports Items

Chairman had gone through the proceedings of various boards and approved the recommendations of condemnation board.

Total items condemned	-	202
Depreciated cost of condemned items	-	Rs. 1,07,078/-
Sale Cost	-	Rs. 96,471/-

10. **Points from Teaching staff**   Points from Teaching staff were discussed and the decisions were as follows:

Points from Teaching	**Decision on Points**
TA & CLA.	Not approved by AWES on earlier occasions. Letter can be sent to HQ AWES again.
Accidental Insurance limit to be raised to Rs. 10 lakh.	Case to be put to HQ AWES.
No Medical certificate for 01 day medical leave.	Statusquo to be maintained about rule position. However, HODs authorized to sanction medical leave without Medical certificates for one day and next semester review to be taken of these cases.
Additional parking space.	Already provided for 25 vehicles

	recently.
Vth Pay Arrears	Subjudice in Supreme court
2nd Biometric Machine along with the 1st one.	Approved. Project Officer to make procurement process.

11. Points from Non Teaching staff : Points from Non Teaching staff were discussed and the decisions were as follows:

Points from Non Teaching	**Decision on Points**
33 Adhoc Staff to be regularised.	AWES rules do not permit regularization. Case of 5 Adhoc staff is already in the Labour court, decision pending.
Mediclaim Facility to Staff:	Case with HQ AWES since last two years. Can be forwarded again for their consideration.

12. Any other point with the permission of Chairman:

13. The meeting was concluded with the vote of Thanks by Principal.

(Dr. VP Gosavi)
Principal & Secretary

Director 10/2/2014

Approved by

(Chairman) 12/2/2014