


**OFFICE OF PRINCIPAL**  
**NOTICE FOR All ME STUDENTS**

1. Process of filling online University examination forms for April/May 2025, has started. Students should read all the information carefully before filling online exam forms.
2. Students should fill up examination forms **online**. Please go through the link [www.unipune.ac.in](http://www.unipune.ac.in) and follow the steps as given below.
  - a) Step I- Click on Examination
  - b) Step II- (Student section) Click on Examination forms online
3. **Before submitting the online form students should ensure that their name, mother's name and other required information filled is correct in all respect. Please note that once the exam form is submitted details cannot be changed.**

**Take the print out of the same. Take the signature of counsellor/authorised faculty on exam form and submit immediately, on or before 25 March 2025 to the student section. (Due to server problems and technical issues do not wait for last date) Failing to submit in time, University will charge the late fees as per rules.**

4. Students should check their subjects (Audit course, Elective, Honor course subject etc. as applicable) before submitting online examination form.
5. Do not commit any mistake while filling exam form.
6. Students should create only one user ID for submission of online examination form.
7. Students should enter correct mobile number while filling online examination form. University uses it for further communication with students.
8. Students having backlog should pay extra fee through ERP and attached copy of the fee receipt along with the exam form.
9. **All ME students should take note accordingly.**

  
(Dr Renuka Bhandari)  
(CEO)

**Copy to-**


Director  
Joint Director  
Principal

for information only

HOD Mech  
HOD Comp  
HOD IT  
HOD E&TC

Inform students accordingly.



  
(Dr B P Patil)  
Principal

All Hostels – Rector/Warden

Jyoti- Put up AIT Website