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AIT/0323/CNO/Prin

18 Apr 2023

OFFICE OF PRINCIPAL

WORKING NON - INSTRUCTIONAL DAY

PACE' 23, Solution' 23, AMETHYST' 23 will be organized between 20 Apr 2023 to 23 Apr 2023, in view of this college will function on 21 Apr 2023 (Friday) as Non Instructional Day.

PACE '23 On **20 Apr 2023 from 10.00 am to 11.00 am (only for one hour)**. College will function as Non Instructional Hours in view of Inauguration of PACE '23. Detail schedule is attached herewith.

All staff and students should take note accordingly.

As per kal
18/4/23

[Signature]
18/4/23

[Signature]
(Dr. B. P. Patil)
Principal

Copy to:

Director }
Jt Director } For information please.

HOD (Mech) }
HOD (E&TC) }
HOD (Comp) } Forward to all staff member and Students.
HOD (IT) }
HOD (ASGE) }
All Section IC }

Thumb Machine

HOD IT - Publish on AIT Website

ARMY INSTITUTE OF TECHNOLOGY

SPORTS FEST PACE'23 - SCHEDULE

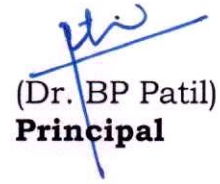
Inter-collegiate SPORTS FEST PACE'23 is scheduled from 20th to 23rd April 2023. Following are the responsibilities given to the Staff members for smooth conduction of the PACE'23.

| Sr. No. | Responsibility | Facutly In-charge | Remarks |
|----------------|---|--|---|
| 1. | Overall I/C | Mrs. Asha Sathe (COMP) | Overall co-ordination of PACE'23 |
| 2. | Comparing, arrangement for inauguration and prize distribution ceremony. | Mrs. Asha Sathe (COMP) Ms Swati Salunkhe (ASGE) | Making arrangement for inauguration and prize distribution ceremony including decoration. Preparing prize money, certificate and trophies, in all respect for prize distribution. |
| 3. | Registration and match schedules, day wise result making and put up to director | Mr. S M Gaikwad (Mech) Mr. Vitthal Hivrle (ASGE) Mr Vishal Pardeshi (Phy Dir) Sports Sec, All Event Heads | Making arrangement for registration desk, keep track of registration and submit details of registration amount. Provide match schedules, result the submit to Office of Principal, JD & Director. |
| 4. | Seating arrangement at basketball court arrangement for inauguration and prize Distribution ceremony. | Mr. Roy(Estate Officer) Mr Vishal Pardeshi (Phy Dir) Sports Secretary | Seating arrangement during inauguration and prize distribution ceremony |
| 5. | Press News/ Photography Wi fi Video Shooting/ CD Making | Dr S. Oza (E&TC) Dr. G.M. Walunjkar (IT) | Look after news reporter and making photography arrangement Making CD and Photo for office of director |
| 6. | PA System | Mr. Nitesh (E&TC) Mr.Ranmare | PA system arrangement for Innaguration and closing ceremony for PACE '23 |
| 7. | Field arrangement and issuing of sports items. Arrangement of referees | Mr. Vishal Pardeshi (Physical Dir.) | Making field ready to play for participants, looking after accommodation, maintenance, arranging referees for PACE'23 |
| 8. | Hospitality | Prof. Vijay Karra (E&TC) Sports Student Secretary Mr. Ranmare | Making arrangement of Hi-tea during inauguration and prize distribution ceremony, also for referees |

| Sr. No. | Responsibility | Facutly In-charge | Remarks |
|----------------|---|---|--|
| 9. | Lighting of all fields and generator backup | M.T. Sec 1/C Mr.Adinath Mate (Project Office) | Making light arrangement of all the fields and generator backup. |
| 10. | Medical Support | Nursing Assistant (Mr Amol Dalvi) | Availability during PACE'23 |
| 11. | Top level Jurey Panel | Director Jt.Director Principal | Final decision authority. |



(Asha Sathe)
Sports Club IC



(Dr. BP Patil)
Principal