

**DIRECTOR'S SECRETARIAT**

**NOTICE - 14/2021**

**PROVISION OF STATIONARY ITEMS**

Following stationary items are available in Xerox Centre, AIT on payment:-

Ser No	Item	Rate (Rs)	
1.	Pencil	5/-	
2.	Eraser	3/-	
3.	Sharpener	5/-	
4.	Scale (12 cm)	5/-	
5.	Pen	3/-, 5/-, 10/-	
6.	Graph Paper	1/-	
7.	Ruled Paper (100)	75/-	
8.	Ruled Paper (per paper)	1/-	
9.	Patti File (Transparent) A4	10/-	
10.	Envelop (Regular Size)	3/-	
11.	Envelop (Regular Size) cloth lined	10/-	
12.	White Envelop A4 (Plain)	7/-	
13.	Tape (small) Transparent	8/-	
14.	Notebook	35/-, 45/-, 55/-	
15.	Rough Book	160 pages	25/-
		220 pages	35/-
		380 pages	45/-
16.	Sanitizer - 100 ml (liquid based)	35/-	
17.	Sanitizer - 100 ml (gel based)	30/-	
18.	Fevi Stik (8 gm)	20/-	
19.	Fevi Kwik	5/-	
20.	Stapler Pin (regular) Box	7/-	

2. Students who need stationary can purchase the above from AIT Xerox Centre on all working days. Students should avoid going out of AIT campus, unless it is an extreme emergency, and follow laid down protocols to avoid spread of COVID-19.

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Army Institute of Technology  
Dighi Hills, Pune - 411015

Date: 05 Feb 2021

**Distribution:-**

Director } - For info please  
Principal }  
HOD Comp  
HOD IT  
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HOD ASGE  
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Warden, FE  
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Warden, BE  
Warden, Kalpana Chawla Hostel  
Xerox Centre  
Website

  
(KE Vijayan)  
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Jt Director  
For Director