

**DIRECTOR'S SECRETARIAT**

**NOTICE – 51/2022**

**APPOINTMENT OF FIRE FIGHTING OFFICERS IN AIT CAMPUS**

1. There is a mandatory requirement of Fire Fighting Officers in AIT Campus.
2. In view of the above, following staff members are hereby detailed as Fire Fighting Officers:-
  - (a) Fire Fighting Officer, Overall Campus - Mr Vithal Hivrare, Asst Prof
  - (b) Fire Fighting Officer, KCH - Mrs Sita Yadav, Asst Prof
3. Duties of these officers include:-
  - (a) Visit of site of occurrence where fire broke out immediately.
  - (b) Inform Director/ Joint Director/ NA/ Wardens/ Estate Supvr.
  - (c) Head count of residents at assembly area.
  - (d) Locating the missing personnel, if any and their whereabouts.
  - (e) Depute firefighting team to fight the fire.
  - (f) Fire brigade to be called from neighboring unit , if required.
  - (g) Evacuation of casualties with the help of Nursing Asst.
  - (h) Control the fire and report the damage.
4. The Fire Fighting Officers should have knowledge of all following aspects:-
  - (a) Fire Fighting Equipment.
  - (b) Procedure of Fire Fighting.
  - (c) Tele Nos of Fire Brigade and neighboring Army Units.
5. In case of any doubts, they are requested to meet the undersigned for briefing.

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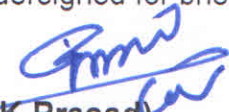
Army Institute of Technology  
Dighi Hills, Pune - 411015

Date: 20 Apr 2022

**Distribution:-**

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