

**FIRST YEAR ADMISSION TO BACHELOR OF ENGINEERING FOR THE  
YEAR 2018-19**

**(Only children of Army and Ex-Army personnel are eligible)**

**DOCUMENTS REQUIRED TO BE UPLOADED ALONGWITH ONLINE  
APPLICATION FORM**

**1. Please upload scanned copy of the following certificates along with online application form between from 15 Mar 2018 to 25 Apr 2018 (Last date for submission with late fee is 05 May 2018):-**

- (a) Photocopy of JEE Main 2018 Admit Card/ Hall Ticket (refer para 15).
- (b) Proof of gallantry award (C.T.C. of Part II Order / Citation / Gazette Notification) clearly specifying the Gallantry nature of award (refer sub-para 17(a)).
- (c) Proof of age as in the Mark Sheet of SSC/Class 10/ equivalent examination (refer para 18).
- (d) Proof of eligibility in respect of the following categories as applicable:-
  - (i) Child of serving Army personnel or of a regular Army pensioner **(Submit Certificate No 1)**.
  - (ii) Child of an ex-Army personnel granted pension benefits **(Submit Certificate No 1)**.
  - (iii) Child of an ex Army personnel who has taken discharge or released after ten years of service **(Submit Certificate No 1)**.
  - (iv) Adopted child of an Army personnel **(Submit Certificate No 2)**.
  - (v) Step child of an Army personnel **(Submit Certificate No 2)**.
  - (vi) Child of an ex-AMC/ADC Officer **(Submit Certificate No 3)**.
  - (vii) Child of an APS Personnel **(Submit Certificate No 3)**.
- (e) Proof of Ward of War Widow (Battle Casualty Certificate alongwith C.T.C. of Part II Order (as per **Appendix 'A'**)).

**2. Proforma certificates given below :-**

(Refer to Para 20(a) of Prospectus)

**CERTIFICATE NO – 1**

**CHILDREN OF SERVING ARMY PERSONNEL HAVING 10 YEARS CONTINUOUS SERVICE IN THE ARMY, RETIRED/ RELEASED/ DISCHARGED AFTER 10 YEARS OF SERVICE/KILLED IN ACTION/DIED DURING SERVICE/DISABLED IN ACTION/MEDICALLY BOARDED OUT WITH PENSION**

(By OC Unit/Army Personnel Branch/DSS & A Board/Record Office)

1. Certified that Mr/Ms \_\_\_\_\_ is Son/Daughter of No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ Unit \_\_\_\_\_ who has 10 years of continuous service in the Army from \_\_\_\_\_ to \_\_\_\_\_.
2. Certified that Mr/Ms \_\_\_\_\_ is Son/Daughter of No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ who has been released/ discharged from Army after 10 years continuous service from \_\_\_\_\_ to \_\_\_\_\_.
3. Certified that Mr/Ms \_\_\_\_\_ is Son/Daughter of No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ who has been granted/awarded regular pension, liberalised family pension, family pension or disability pension at the time of his superannuation/demise discharge/release medical board/invalided medical board.
4. Certified that Mr/Ms \_\_\_\_\_ is son/daughter of No \_\_\_\_\_ Name \_\_\_\_\_ ex recruit No \_\_\_\_\_ Name \_\_\_\_\_ who was medically boarded out and granted disability pension.

Place : \_\_\_\_\_ OC Unit/Head of Department/  
Records Office/DSS & A Board  
Round Seal (as applicable)  
Date : \_\_\_\_\_ Name  
Designation  
Office Seal

Name and Signature of the Candidate .....

Name and Signature of Parents (Father/Mother).....

**Notes :-**

1. Strike out the portion which is not applicable.
2. All Army Personnel (retired or serving) will bring their identity cards for scrutiny at the time of admission.
3. If retired/released with pensionary benefits, bring Certificate from pension paying authority and attested copy of **initial PPO** at the time of admission.
4. If retired/released on medical grounds with disability pension, bring copy of medical board proceedings and initial PPO at the time of admission.
5. If released/discharged after 10 years of service, bring copy of discharge certificate/ release order, showing details of family. In case there is a discrepancy in the details of the family (ward/mother) in the school certificates and the discharge certificate, the reason for which discrepancy be shown in detail.
6. Bring certified true copy of kindred roll in case of serving JCOs/Ors at the time of admission.
7. Bring certified true copy of family details from service particulars in case of serving Offrs.
8. Bring certified true copy of family details from discharge book in case of Retd Offrs/ JCOs/ ORs
9. Authenticity of the documents proving the relationship of the applicant to the Army personnel will be checked separately. Additional copies (two each) of documents and note 3,4,5 and 8 will be brought with originals during admission.

**CERTIFICATE NO – 2**

**STEP CHILDREN OF ARMY PERSONNEL WHO WERE BORN FROM WEDLOCK  
WHERE AT LEAST ONE PARENT BELONGED TO THE ARMY/ADOPTED CHILDREN OF ARMY  
PERSONNEL WHO HAVE BEEN ADOPTED ATLEAST 5 YEARS PRIOR TO COMMENCEMENT  
OF COURSE**

**(By Personnel Branch Army HQ/ OC Unit)**

1. Certified that Mr/Ms \_\_\_\_\_ is son/ daughter of No \_\_\_\_\_  
Rank \_\_\_\_\_ Name \_\_\_\_\_ Unit \_\_\_\_\_ and he/she was born  
from wedlock where the father/mother belonged to Army and had served in the Army for 10 years or is  
serving in the Army and has minimum 10 years of service.

2. Certified that Mr/Ms \_\_\_\_\_ is son/ daughter of No \_\_\_\_\_ Rank \_\_\_\_\_  
Name \_\_\_\_\_, who has 10 years of service in the Army and he/she was adopted on  
\_\_\_\_\_ (5 years prior to commencement of course).

.....  
(Signature, No, Rank and Name of the Parent)

Place : (Signature of the Concerned  
OC Unit/ Concerned Record Office)  
Date : Name  
Designation  
Office Seal

Name and Signature of the Candidate .....

**Notes:-**

1. Attach copy of legal papers and Part II order of adoption of child.
2. Attach Certificate/ Part II order of birth and copy of kindred roll.

**CERTIFICATE NO – 3**

**CHILDREN OF ARMY MEDICAL CORPS /AD CORPS OFFICERS SERVING IN AIR FORCE /NAVY MEDICAL ESTABLISHMENT/MNS/APS AND TA PERSONNEL**

(By Parent, Countersignature by OC Unit)

1. I, No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_  
Father/Mother of \_\_\_\_\_ certify that:-

(a) I am/was commissioned in Army Medical/Army Dental Corps and have/had not been seconded to Navy or Air Force and have 10 years of service in the Army.

(b) I am/was commissioned in Army Medical /Army Dental Corps and have been transferred to Navy or Air Force but I have served in the Army for minimum ten years.

(c) I am an APS personnel on deputation who has put in more than 10 years of service in the Army from \_\_\_\_\_ to \_\_\_\_\_.

OR

(d) I am an APS personnel directly recruited into APS and who is still serving in Army wef \_\_\_\_\_

(e) I am a TA personnel who is in receipt of pension/who has put in more than 10 years of embodied service in TA from \_\_\_\_\_ to \_\_\_\_\_.

(f) I am MNS personnel who is in receipt of pension/who has put in more than 10 years of service as member of MNS.

Place : Signature

Date : Name, Designation and Unit

**CERTIFICATE**  
**(BY OC UNIT)**

The facts in the above mentioned undertaking have been verified from official records and found correct.

Date :  
Office Seal

OC Unit (for serving personnel)  
DSS & A Bd(for retired personnel)  
Name, Designation and Unit

**COUNTERSIGNED**

Date :  
Office Seal

Concerned Staff Officer of Fmn HQs  
(for serving personnel)  
DSS&A Board(for retired personnel)  
Name and Designation

Name and Signature of the Candidate .....

**Note:**

1. Strike out the portion /Para not applicable.
2. Relevant documents of service records.

**Appendix 'A'**  
(Refer to Para 17(b)  
of Prospectus)

**PROOF FOR WAR WIDOWS / WARDS OF WAR WIDOWS**  
**(By OC Unit/Record Office/DSS & A Board)**

1. It is certified that Smt \_\_\_\_\_, who is wife of Late Army No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_, is in receipt of liberalised pension. Her husband was a **Battle Casualty** during operations and was declared dead during the said operations vide Death Certificate No \_\_\_\_\_ dated \_\_\_\_\_ (copy attached) and Battle Casualty/Gazette Notification No \_\_\_\_\_ dated \_\_\_\_\_ (Copy attached).
2. Her Pension Pay Order No is \_\_\_\_\_ (Copy attached).

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature

Rank

Name

Designation

Office seal

(Signature of Candidate)

Name: \_\_\_\_\_