## ARMY INSTITUTE OF TECHNOLOGY PUNE-411015

## AIT LIBRARY RULES

- 1. Following can become the member of library:
  - All Students admitted in AIT
  - All Faculty members of AIT
  - All support staff members of AIT
  - AIT Authorities.
- 2. Every student must possess his/her library Card while making use of the Library facility.
- 3. Reference material should not be taken outside the library.
- 4. Students are required to handle books and reading material very carefully. In the event of damage of any kind, the last reader will be liable to compensate for damage.
- 5. All users of library are requested to access the online journals/e-books as per the license agreements and guidelines for fair use of electronic resources.
- 6. Borrowers will be held responsible for materials out on loan. If the material is lost, an immediate report should be made to the Librarian.
- 7. Library materials borrowed must be returned on or before the due date. A fine will be imposed for returning the books after due date.
- 8. Bags, Mobile phones are not allowed inside library.
- 9. Smoking is not permitted in the library.
- 10. Consumption of food and drinks is not permitted in the library.
- 11. Complete silence is to be observed in the premises of the library.
- 12. Strict discipline must be maintained in the Library. Indiscipline may lead to withdrawal of library privileges.
- 13. The Library will not accept responsibility for the loss or misplacement of personal belongings.