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Army Institute of Technology (AIT)

Dighi Hills, Alandi Road

Pune- 411015

AIT/0425/Sta/Str

Dt : 31 May 2017

Due Date : 10 Jun 2017

M/S __ Concerned firms

SUBJECT: CALL FOR QUOTATION FOR STATIONERY ITEMS

Dear Sir,

1 This Institute is interested in purchase of stationery items as per list attached . You are requested to send your lowest quotations in sealed envelopes so as to reach this Institute by 10 Jun 2017 .

2. Rates should be for quality mentioned in the list. Rates should be valid for six months



A handwritten signature in blue ink, appearing to be "K E Vijayan".

(K E Vijayan)
Colonel (Retd)
Joint Director
For Director

REQUIREMENT OF STATIONERY ITEMS FOR I ST SEMESTER 2017-18

S No	Description of item	A/U	Rate
1	Box Files large Eagle Make	Nos	
2	Brief Folder Plastic with clip A 4 size	Nos	
3	Brief Folder Plastic with sleeve A 4 size	Nos	
4	Brief Folder Plastic with sleeve F/S size	Nos	
5	Calculator 10 digt CITIZEN CT 555	Nos	
6	Carbon paper Black (Small) Kores	Pkt	
7	Carbon paper Blue (Small) Kores	Pkt	
8	Cello tape white 12mm x 35 Mtr length	Nos	
9	Cello tape white 25mm x 50 Mtr length	Nos	
10	Chalk Colour Apsara dust less	Box	
11	Chalk White Apsara dust less	Box	
12	Colin	Nos	
13	Drawing Paper Half Imperial	Nos	
14	Drawing Pin	Pkt	
15	Duster black Board Deepak Make	Nos	
16	Dusting cloth (yellow)	Nos	
17	Envelope 10"x12" clothlined 100 gsm	Nos	
18	Envelope 11"x5" white 100 gsm	Nos	
19	Envelope 12"x16" clothlined 100 gsm	Nos	
20	Envelope 5"x7" clothlined 100 gsm	Nos	
21	Envelope 8"x10" clothlined 100 gsm	Nos	
22	Envelope 9-1/2"x4-1/2" with printing 100 gsm	Nos	
23	Envelope post card size with printing 100gsm	Nos	
24	Eraser (Rubber) Apsara	Nos	
25	Eraser with diluter KORES	Nos	
26	Fevi quick tube 2 gms	Nos	
27	Fevi stick 8 gms	Nos	
28	File binder	Nos	
29	File Tags (Large) bundle of 50 tags	Bdl	
30	File Tags (Small) bundle of 50 tags	Bdl	
31	Flag colour	Set	
32	Folders plastic single sheet	Nos	
33	Graph Paper	Nos	
34	Gum bottle large (Camel) 700ml	Nos	
35	Gum bottle small (Camel) 300ml	Nos	
36	Gum tube small Camel 30 ml	Nos	
37	Jotter refill blue Flair	Nos	
38	Jotter refill red Flair	Nos	
39	Jute thread (Sutli)	Bdl	
40	Muslin cloth rough for floor cleaning	Nos	
41	Note book 200 pages Sudarshan	Nos	
42	Office files with clip and printing	Nos	
43	Office files without clip with printing	Nos	
44	Office Tray plastic	Nos	
45	Paper clip liom 26mm (pack of 100 clips)	Pkt	



S No	Description of item	A/U	Rate
46	Paper pin lion (pack of 100 pins)	Pkt	
7	Pen use & throw	Nos	
48	Pen Highlighter LUXOR	Nos	
49	Pencil sharpener Apsara	Nos	
50	Pencil soft Apsara	Nos	
51	Permanent Marker Pen Camel	Nos	
52	Pocker stainless steel	Nos	
53	Post it Pad size set 3"x3" 3"x2" 2"x1.5"	Set	
54	Punch Double Hole Kangaroo	Nos	
55	Punch single Hole Kangaroo	Nos	
56	Register 2 quire Sudarshan	Nos	
57	Register 3 quire Sudarshan	Nos	
58	Register 4 quire Sudarshan	Nos	
59	Register 6 quire Sudarshan	Nos	
60	Rubber band (100 gm Pkt)	Pkt	
61	Ruled paper full size	Nos	
62	Scale Plastic 12" Camel	Nos	
63	Scissor medium 8"	Nos	
64	Scribbling pad 1/8 plain (50 pages)	Nos	
65	Sealing wax	Pkt	
66	Sketch pen black Camel	Set	
67	Sketch pen blue Camel	Set	
68	Sketch pen coloured Camel	Set	
69	Stamp pad blue camel	Nos	
70	Stamp pad ink blue	Nos	
71	Stapler Kangaroo Medium 555	Nos	
72	Stapler Kangaroo small No 10	Nos	
73	Stapler pin medium Kores 23/6	Pkt	
74	Stapler pin small Kores NO 10	Pkt	
75	White board marker pen Camel	Nos	
76	White board duster OMEGA	Nos	
77	Waste paper basket	Nos	
78	White Thread (Bundle of 6) for examination	Box	
79	Wrapping paper Brown Laminated thick	Nos	
80	Xerox paper 75 GSM A 4 copy power	Rm	
81	Xerox paper 75 GSM FS copy power	Rm	



Institute :AIT	REQUIREMENT OF COMPUTER STATIONERY FOR 1st SEMESTER 2017-18			
S No	Description of item	A/U	Rate	Remarks
1	Computer paper 10 x 12x1 part Jai Kaushal (Box of 3000 sheet)	Box		
2	Blank CD 700 MB Moser Baer/ Samsung Sony without case	Nos		
3	Re writable CD 700 MB Sony make/ Samsung	Nos		
4	Mouse pad	Nos		
5	Blank DVD 450 MB Samsung without case	Nos		
7	CD and DVD cover	Nos		
8	CD Marker	Nos		

