


**OFFICE OF PRINCIPAL**

**STANDARD OPERATING PROCEDURE (SOP)**  
**TO MOTIVATE RESEARCH PUBLICATION**

1. For any teaching faculty and students of technical institute, quality of research paper publication is an important aspect of their performance.
2. This is also an important for good scores in NBA, NAAC and ranking agencies.
3. To motivate faculty and students a comprehensive SOP has been framed (SOP Attached).
4. This will be effective from 15 Jul 2018.
5. This SOP will be reviewed as and when required.

  
(Dr. B.P. Patil)  
Principal

**Copy To -**

- |  |   |  |
|--|---|--|
| Director<br>Jt Dir                                     | } | for information please.                    |
| HOD Mech<br>HOD Comp<br>HOD E&TC<br>HOD IT<br>HOD ASGE | } | for information and needful action please. |
| HOD IT   | - | Publish on AIT Web site                    |
| Office Supdt   | - | for Office Record (Already forward)        |



## POLICY TO MOTIVATE RESEARCH PUBLICATION

The committee consisting of following members is appointed to frame the policy to provide incentives to faculty & students as per letter No. AIT/0323/CNO/Prin/2018 Dated 26 Apr 2018.

- |      |                    |   |                   |
|------|--------------------|---|-------------------|
| i)   | Dr GR Patil        | - | Presiding Officer |
| ii)  | Dr. NK Bansode     | - | Member            |
| iii) | Dr. R Jaydevan     | - | Member            |
| iv)  | Dr Swati Kulkarni- |   | Member            |
| v)   | Dr. AM Gadade      | - | Member            |
| vi)  | Dr. Rahul Desai    | - | Member            |

The case was analysed based on following:

- a) The quality of the journal.
- b) Amount of reward and its distribution

### Quality of Journal

National Institutional Framework Ranking (NIRF) considers very high quality Journal Publications only. SCI (Science Citation Index) and SCIE (Science Citation Index Expanded) has a list of top quality journals. Hence the eligibility criteria for the monetary reward will be as below:

- i) Paper should be published in the journal from the current SCI and SCIE list.
- ii) The author(s) of the paper should have their affiliation as AIT Pune appearing in the published paper.
- iii) The Journal in which paper is published should be unpaid Journal. There should not be any charges like processing, publication etc.
- iv) Paper should have been directly submitted to the Journal (Not through any conference)

### Reward Amount & its Distribution

The reward amount will be given based on the impact factor and authorship (1<sup>st</sup> author 2<sup>nd</sup> author etc.)

- i) The maximum reward amount for a paper will be Rs. 25000/-
- ii) The paper having impact factor  $\geq 3$  will be given Rs. 25000/-
- iii) The paper having impact factor  $\geq 2$  and  $< 3$  will be given Rs. 20,000/-
- iv) The paper having impact factor  $\geq 1$  and  $< 2$  will be given Rs. 15,000/-
- v) The paper having impact factor  $< 1$  will be given Rs. 10,000/-
- vi) If more than one authors are from AIT Pune, the amount will be distributed as below  
1<sup>st</sup> Author – 60% amount applicable as per impact factor.  
Remaining 40% amount applicable as per impact factor will be distributed equally among remaining authors belonging to AIT Pune.
- vii) If the first author of the paper is from AIT Pune, and remaining authors are from outside institute/college/university, then he/she will be given the full amount applicable as per impact factor.



- viii) If the first author of the paper is not from AIT Pune, then 40% amount applicable as per impact factor will be distributed equally among the authors belonging to AIT Pune.

**Application for Journal Publication Reward**

<b>Name of faculty/Student</b>	
<b>Designation/Class</b>	
<b>Department</b>	
<b>Paper Publication Details</b>	
<b>Title</b>	
<b>Authors &amp; Details (As per Sequence)</b>	
<b>Name of Journal</b>	
<b>Name of Publisher</b>	
<b>Volume</b>	
<b>Issue</b>	
<b>Month &amp; Year</b>	
<b>Page Nos.</b>	
<b>Link/URL of Online Paper</b>	
<b>Whether SCI/SCIE?</b>	<b>Yes/No</b>
<b>Impact Factor</b>	

**Documents to be submitted:**

- i) Hard copy of Paper
- ii) Proof indicating the Journal is Unpaid, SCI/SCIE indexed & its Impact factor.

**Signature of faculty:**

**HOD:** Recommended/Not Recommended

**Scrutiny Committee Remarks & Recommendations:**

**Principal:** Recommended/Not Recommended

**Director:** Approved / Not Approved