

STANDARD OPERATING PROCEDURE FOR SELECTION OF FACULTY ON CONTRACTUAL BASIS

1. For selection of Faculty on contractual basis a committee will be constituted as follows: -

(a) Assistant Professor.

- (i) Director – Presiding Officer.
- (ii) Principal – Member.
- (iii) HOD – Member (from same dept)
- (iv) Two Sr. Faculty Member (Professor/Associate Prof. level).

(b) Professor/ Associate Professor. In addition to committee under Para 1 (a) above, External expert from other college at the level of Professor must be called as member.

2. Based on qualification, years of experience in teaching/ R&D due weightage for industry experience can be given.

3. For every individual candidate panel member will prepare interview mark list based on following parameters: - (Sheet attached as **Appendix**).

- (a) Education Qualification (20 Marks).
- (b) Experience (20 Marks).
- (c) Knowledge of Subject including latest Development (30 Marks).
- (d) Communication & Teaching Skills (30 Marks).

4. Based on No. of vacancy merit list based on complied marks of members will be prepared.

5. Waiting list (Min 25%) can also be prepared. This list will be used in case candidate shortlisted will not able to joined.

6. Payment/ Salary/ Remuneration negotiation will be done by Director or authorized representative and decision of same will be binding on selected candidate, once agreed upon.

7. In present situation of lockdown scenario, interview may be conducted through video conferencing.

8. This policy may be amended / modified from time to time as per necessity

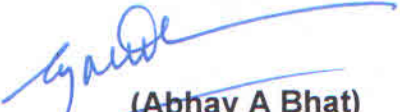
File No : AIT/0001/Gen Rul/Adm
Army Institute of Technology
Dighi Hills, Pune - 411015

Date: *09* Jun 2020

Distribution:-

Jt Dir } For Information pl.
Principal }

All HOD - For necessary action
AIT Website - HOD(IT) for display on website


(Abhay A Bhat)
Brig
Director

