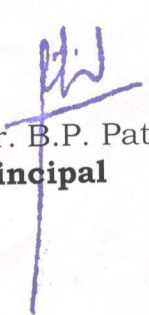


OFFICE OF PRINCIPAL

IQAC & HsOD MEETING

1. The IQAC and HsOD meeting is schedule on 28th May 2021 in old conference hall at 1200 hrs
2. Agenda included:
 - (a) Student satisfaction survey (SSS):
 - (b) NAAC visit webinar,
 - (c) Internal Mock Audit,
 - (d) Rules and regulations for Honors and Minors.
 - (e) Teaching learning plan.
3. All the IQAC members should be present for the meeting.
4. The meeting will be co-ordinated by IQAC cell.


(Dr. B.P. Patil)
Principal

Copy to:

Director
Joint Director } For information please.

HOD Mech
HOD E&TC
HOD Comp
HOD IT
HOD ASGE } For info to faculty and needful action.

All Concerned



Army Institute Of Technology (AIT), Dighi Camp, Pune - 15.

Director : 7249250115, Joint Director : 7249250117, Principal : 7249250186

Exch : 7249250183, 7249250184, 7249250185

Website : www.aitpune.com Email : ait@aitpune.edu.in

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IQAC INTERNAL COMMITTEE MEETING HELD ON 28th MAY 2021

MINUTES OF MEETING

The meeting was attended by following IQAC Internal committee members-

Director - Brig Abhay Bhat (Retd.)	- Chairperson
Principal – Dr B P Patil	- Member
HOD E&TC – Dr G R Patil	- Member
HOD Comp – Dr S R Dhore	- Member
HOD IT – Dr S Jadhav	- Member
HOD ASGE – Dr S A Kulkarni	- Member
Dean R&D – Dr Surekha KS	- Member
IQAC Coordinator – Dr S Tiwari	- Member
NAAC Co-Coordinator – Ms M Chandola	- Member
Project Officer – Mr R Patil	- Member
TPO– Mr Manoj Khaladkar	- Member

IQAC coordinator Dr S Tiwari welcomed the members and informed them that the Internal Committee has been formed in order to keep a closer track of progress achieved as per the benchmarks and resolutions made in the IQAC meeting.

In this meeting progress since the last IQAC meeting of 19 June 2020. as well as, new points for implementation were discussed.

S No	Points for action from last meeting	Progress
1	Identify slow learners	HsOD confirmed Weak students were identified.
2	To improve the research culture and number of research publications by faculty and students:	a. Dr. Surekha KS is



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	<ul style="list-style-type: none"> a. The post of Dean R&D was created b. SOP for the best result award is reviewed c. New format of ACR is published. d. SOP for the IPR Cell was made and an IPR consultant Mr Bhate & Ponkshe has become associated with AIT for coming two years. 	<p>appointed as Dean R&D</p> <ul style="list-style-type: none"> b. Implemented from Feb 2021. c. Will be implemented from academic year 2020-21. d. Implemented
3	AQAR 2019-20 submitted on Dec 2020.	Accepted
4	<p>Challenges faced in teaching learning during the current pandemic-</p> <ul style="list-style-type: none"> a. Conducting practical b. Providing adequate learning materials c. Feedback and assessment d. Keeping the interest of students e. Being in touch with students and parents f. Student counselling g. Preparing students for exams 	<ul style="list-style-type: none"> a. Virtual labs are used. b. Hand written Materials, ppts, word doc and PDFs were uploaded on Moodle and teams c. class tests were conducted on moodle, google forms and teams. d. Students were asked to give seminars and quizzes were conducted and videos were shown in the class. e. WhatsApp groups and ERP updated regularly. f. Weekly student counselling was conducted. g. MCQ question bank and prelims



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5	Increased interaction with alumni	Alumni conducted webinars and workshops for students and faculty.
6	Teaching learning plan made for the coming semester	HsOD to take the follow up
7	<p><u>New agenda points –</u></p> <p>Student satisfaction survey (SSS): Principal directed HOD IT to upload the SSS for all the students of AIT and Dr Tiwari to provide the format.</p> <p>The NAAC committee to be expanded to include one faculty from each department including administration.</p> <p>For preparation of NAAC visit a webinar to be arranged</p> <p>Director informed that the peer team is likely to visit in the month of October 2021 and gave the following instructions -</p> <ol style="list-style-type: none"> Internal Mock Audit to be carried out Prepare the action plan/time table upto Sept end Identify the shortcomings and start rectifying them As suggested by HOD comp focus to be laid on our strength and opportunities <p>Rules and regulations for Honors and Minors</p> <p>With the aim of increasing the employability and study readiness, SPPU had introduced Honours and minor degree with effect from 2020. This degree will be over and above the BE degree graded to the</p>	<p>HOD IT and Dr Tiwari to do the needful.</p> <p>Principal to do the analysis.</p> <p>Principal to take out the notice</p> <p>Dr Tiwari to arrange</p> <ol style="list-style-type: none"> Principal NAAC Committee Dean R&D and NAAC Coordinator All HsOD <p>Principal, HsOD and TPO</p>



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students. Principal discussed and presented the SPPU rules for the same.

HOD IT presented the FAQ shared with the students. Director mentioned that these courses would be additional financial and time burden for the students. However if useful for students, they must be adopted. He directed TPO to check with industry and alumni if such an optional course would be useful in student's placement.

Approved by-

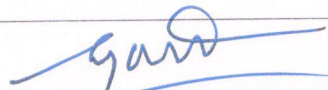
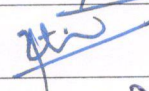

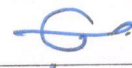
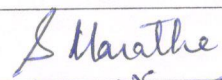
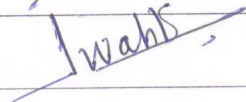
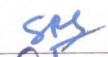
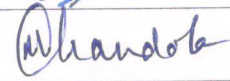

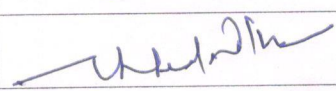


Brig Abhay A. Bhat (Retd)

Director

Attendance Sheet
IQAC & HOD's Meeting

28th May 2021

Sr. No.	Name	Signature
1	Brig Abhay Bhat	
2	Dr B P Patil	
3	Dr G R Patil	
4	Dr SR Dhore	
5	Dr S. Marathe	
6	Dr Kulkarni Swati	
7	Dr Sangeeta Jadhav	
8	Dr. Surekha KS.	
9	Ms M. Chandok	
10	Dr. Seema Tiwari	
11	Mr. R. Patil	
12	Mr. Manoj Khaladkar	
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