



# Army Institute of Technology (AIT), Dighi Camp, Pune-15

Director : 7249250115, Joint Director : 7249250117, Principal : 7249250186

Exch : 7249250118, 7249250183, 7249250184, 7249250185

Website : www.aitpune.com, Email : ait@aitpune.edu.in

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## IQAC AND HOD MEETING HELD ON 26<sup>th</sup> SEPTEMBER 2024

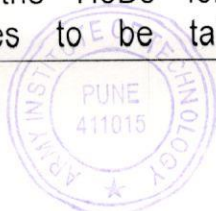
### MINUTES OF MEETING

- The meeting was attended by following IQAC Internal committee members-

Director	- Brig Abhay A Bhat (Retd.)	: Chairperson
Joint Director	- Col M K Prasad (Retd.)	: Member
Principal	- Dr. B P Pail	: Member
HOD E&TC	- Dr. G R Patil	: Member
HOD Comp	- Dr. Sunil Dhore	: Member
HOD IT (offg)	- Dr. Ashwini Sapkal	: Member
HOD Mech	- Dr. Umesh V Awasarmol	: Member
HOD ASGE	- Dr. Ganesh Mundhe	: Member
Dean R&D	- Dr. Seema Tiwari	: Member
IQAC Coordinator	- Dr. Sushma Patil	: Member
Registrar	- Mr. Vaibhav Khare	: Member
	- Mrs. Padmavati Sankpal	: IQAC Clerk

- IQAC coordinator - Dr. Sushma Patil welcomed all and the points that were discussed in the meeting in the presence of all the IQAC internal committee members are mentioned below-

<u>Ser. No.</u>	<u>Point for action</u>	<u>Action</u>	<u>Info</u>
1.	<b><u>Internship:</u></b> Dr. Avinash Patil, Head CEAR briefed about the six months Internship offer given by IKRAN Aerospace, Pune for students of E&TC and Mechanical department.	The Director instructed HoD E&TC and HoD Mech to pursue the proposal.	Director Joint Director Principal
2.	<b><u>Attendance:</u></b> The Principal discussed the following points regarding student attendance:  a. Asked all the HoDs for inputs regarding measures to be taken for	Principal and All HsOD	





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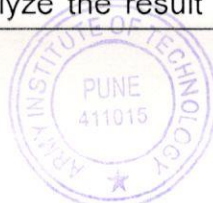
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	<p>improving the attendance of the students.</p> <p>b. HoD E&amp;TC raised the point regarding physical attendance which is been granted to the students participating in the extra and co-curricular activities.</p> <p>c. The Director said that penalty must be imposed on students either in terms of reducing term work marks or fine.</p> <p>d. Following criteria was decided for penalizing the students with less attendance:</p> <p>i. If physical attendance is less than 40% then student should be detained.</p> <p>ii. If physical attendance is between 40% to 60%: A fine of Rs 7000/- should be imposed.</p> <p>iii. If physical attendance is between 61% to 74%: A fine of Rs 5000/- should be imposed.</p> <p>iv. The above three points will be applicable for both the semesters.</p> <p>e. The Director said students must follow the norms set in the SOP for Internship.</p> <p>f. In case of medical emergency, students must inform and submit the certificate in the department.</p>	Principal and All HsOD	Director Joint Director
3.	<p><b><u>Result Analysis:</u></b> The Director said that the second year result was much below expectations as compared to the previous year.</p> <p>Following instructions were passed by the Director:</p> <p>a. IQAC should analyze the result and</p>	IQAC Coordinator	Director Joint Director Principal







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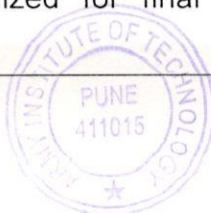
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	<p>share it with everyone along with remedial measures.</p> <p>b. The result analysis must be revised after revaluation result are declared.</p> <p>c. Registrar should inform about the list of detained student.</p>	<p>All HsOD</p> <p>Registrar</p>	
4.	<p><b>Autonomy:</b> Following points were put up by the Director on the preparation and status of Autonomy:</p> <p>a. Status of Syllabus Structure: HoD E&amp;Tc informed that the syllabus structure is in its final stage of design.</p> <p>b. Visit few more reputed autonomous institutes for inputs.</p> <p>c. Structure should be finalized by 30<sup>th</sup> Sept 2024.</p>	<p>Autonomy Syllabus Structure Design Committee members</p>	<p>Director</p> <p>Joint Director</p> <p>Principal</p> <p>All HsOD</p>
5.	<p><b>Internship:</b> The Director informed that the student internship data was sent to Chairman, Southern Command. Some questions have been asked by the Chairman regarding the same.</p> <p>As per SPPU norms the statistics must be generated for internship and other activities.</p> <p>The Director informed all HsOD to submit one copy of the report to IQAC office.</p>	<p>Principal and HsOD</p>	<p>Director</p> <p>Joint Director</p>
6.	<p>Discussion regarding 100 access points for hostels took place where the Director said that the file has already been put up to Chairman for approval and further process.</p>	<p>Dr. S R Dhore (HoD Comp)</p>	<p>Director</p> <p>Joint Director</p> <p>Principal</p>
7.	<p>The Director suggested that a motivational talk by Brig Bhaskar can be organized for final year students.</p>	<p>TPO</p>	<p>Joint Director</p> <p>Principal</p> <p>All HsOD</p>





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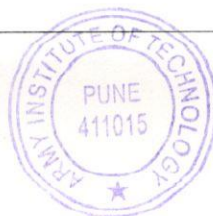
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8.	<p><b><u>NIRF Ranking:</u></b> Following points were discussed on the analysis report prepared by Dr. Renuka Bhandari and Dr. Vaishali Ganaganwar regarding AIT's NIRF rank:</p> <p>a. The overall score of AIT was best in last five years still the NIRF rank has dropped.</p> <p>b. After comparing AIT with the colleges scoring rank in between 90 to 100 it was observed that</p> <p>i. AIT was 1<sup>st</sup> in GO</p> <p>ii. Lost marks due to no admission in ME in 2021-22 &amp; 2022-23.</p> <p>iii. Low score in Research</p> <p>c. The Director said that more focus must be on papers published by ME students along with faculty. Also faculty members must publish papers in quality journals.</p> <p>d. The Joint Director said that many alumni of AIT are doing research work but are not able to publish it so the AIT faculty members can collaborate with them and guide them in publishing.</p> <p>e. The Director asked for the inputs from all the members of IQAC regarding AIT's participation in NIRF.</p> <p>f. The HoD E&amp;TC suggested that faculty and student exchange program can be initiated in AIT.</p> <p>g. The Director said that sponsored labs and projects play an important role in NIRF so must focus on it.</p>	Dean R&D and All HsOD	Director Joint Director Principal







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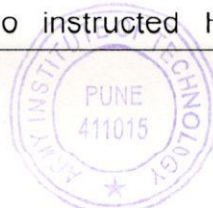
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9.	<b>Consultancy:</b> The Director mentioned following points regarding consultancy by institute:  a. E&TC and Mechanical departments have lot of scope for generating consultancy. b. Dr. Avinash Patil is working on a proposal for defense project which can be considered. c. Focus and work on MODROB. d. Target for revenue generation through consultancy by each department can be set by IQAC.	IQAC and All HsOD	Director Joint Director Principal
10.	<b>Recruitment:</b> The Director instructed registrar to float the notice to all the departments regarding the requirement of Faculty, lab assistant, clerk, peon and other posts.  The HoD E&TC had put up the requirement of full time assistant to COE in autonomy.	Registrar	Director Joint Director Principal All HsOD
11.	The Principal mentioned that CDC meeting need to be scheduled.  The Director replied that the meeting can be scheduled in November.	Principal	Director Joint Director All HsOD
12.	<b>A&amp;R Program:</b>  a. The HoD Mechanical requested that a separate tab should be created on the website under departments tabs. b. The Director instructed HoD IT to do the needful. c. The Director also instructed HoD	HoD IT and Ms Jyoti Taralkar	Director Joint Director





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	<p>Mech to design the syllabus using expert inputs.</p> <p>d. The HoD Mech informed that they have visited G H Raisoni, RSCOE and are also planning to visit few more institutes in Hubli.</p> <p>e. The Director also asked them to visit few industries and involve Dr. Avinash Patil and work closely.</p> <p>f. The Director also instructed HoD Mech that all the A&amp;R department students must join the Robotics club.</p>	HoD Mechanical	Principal All other HsOD

File No: AIT/1742/IQAC

Army Institute of Technology  
Dighi Hills, Pune- 411015

Date: 05 Oct 2024

Distr :-

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HOD IT  
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} - For info please.



(Abhay A Bhat)

Brig (Retd)

Director

Army Institute of Technology  
Dighi Hills, Pune - 411015.